



# ROCKY MOUNTAIN ELK FOUNDATION

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October 30, 2009

Dear Prospective Bidder;

The Rocky Mountain Elk Foundation (RMEF) is seeking bids for specific work and products within the Swift Creek Stewardship Project located on the Sula District of the Bitterroot National Forest. This project involves thinning and experimental soil subsoiling. You are receiving this Bidders Letter and notification of posting of the Bid Packet, because you have expressed a desire to be involved in potentially bidding on all or certain specific bid items on this project.

The RMEF has been working with the Ranger District to develop this project package and begin implementing it on the ground. We have established a Supplemental Project Agreement with the Bitterroot National Forest, as part of the Master Stewardship Cost Share Agreement between the RMEF and Region 1 of the Forest Service as the way to conduct and complete this project. RMEF will be the principle agent in completing the work on this project and will be managing contracts and work for it. If you are a successful bidder, you will need to enter into a contract with RMEF for the bid work. RMEF may award separate contracts for the thinning and for the subsoiler work but prefers to award to a single contractor.

Please fill out the Schedule of Bid Items sheet showing us your costs and timber bid figures and sign it as your bid sheet and submit a Technical Proposal where you describe the details and timing of how you propose to complete the work items you are bidding on. The Schedule of Bid Items describes the most commonly employed methods for performing the work. RMEF will consider alternate technical methods of achieving the desired end results as described in your Technical Proposal. We also require a resume of your latest 5 projects or recent 3 year work history with references, a statement of how you intend to utilize local workforces and your complete contact information. This information from the selected contractors will constitute part of RMEF's final proposal to the Forest Service for our Agreement Operating Plan.

The successful bidder will be required to cover timber payments including advance deposits, payment bonds or payment. Please also review the attached Timber and Road Maintenance Specification and Forest Engineer's Letter on Road Maintenance and address road maintenance in your Technical Proposal.

This project is partially funded by the American Recovery and Reinvestment Act also known as “Stimulus.” Because of this, additional reporting requirements apply, and the successful bidder will be expected to register with the central contractor registry ([www.ccr.gov](http://www.ccr.gov)) and provide information about how many jobs this project creates and/or maintains.

The successful bidder will also be required to conform to the wage rate requirements set forth in the Davis-Bacon Act and the Service Contract Act. This means you must pay your workers equal or greater than the prevailing wages for their job in your area. You can refer to the Department of Labor website for prevailing wages in the project area. <http://www.wdol.gov/>

We will rate proposals received on a 100 point base with 30 percent for technical proposal, 30 percent for your quality of past work performed and work references, 30 percent on bid price and 10 percent on the utilization of local workforce. RMEF reserves the right to contact contractors for clarifications to their bids and proposals.

Your hard copy bid package must be received in the Rocky Mountain Elk Foundation’s Headquarters Office by close of business, 5 pm, on November 27<sup>th</sup>. No Fax or E-mail bids will be accepted.

Send Bids to:

Rocky Mountain Elk Foundation  
PO Box 8249  
5705 Grant Creek Road  
Missoula, MT 59808

Attn: Stewardship Services  
Al Christophersen

Any questions on this bid package or project work should be directed to:  
Al Christophersen, 406-396-1578, [achristophersen@rmef.org](mailto:achristophersen@rmef.org) or Bob Schrenk, 406-829-9149, [bschrenk@msn.com](mailto:bschrenk@msn.com) .

Thank you for your interest and we look forward to receiving your bids on the Swift Creek Stewardship Project.

*/S/ Al Christophersen*  
Al Christophersen  
Director of Habitat Stewardship Services

Enclosures: Project map  
Schedule of Bid Items  
Service Work Specifications (Including Subsoiler Drawings and Description)

Timber and Road Maintenance Specifications – “Appendix G”  
Forest Engineer’s Letter on Road Maintenance  
Guidelines for Operations – “Appendix H”  
ARRA Provisions – “Appendix A”

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