



Rocky Mountain Elk Foundation

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www.rmef.org

November 3, 2009

Dear Prospective Bidder,

The Rocky Mountain Elk Foundation (RMEF) is seeking bids for juniper removal within the Upper Castle Creek drainage within the Owyhee Uplands Stewardship Project Area. This project is located on the Boise District of the Bureau of Land Management in Owyhee county. You are receiving this Bidders Packet because you have expressed a desire to be involved in potentially bidding on all or certain specific bid items on this project. The complete bid package can be found at <http://www.rmef.org/stewardship>.

The RMEF has been working with the Boise District to develop this project package and begin implementing it on the ground. We have established an Assistance Agreement between the RMEF and Bureau of Land Management as the way to conduct and complete this project. RMEF will be the principle agent in completing the work on this project and will be managing contracts and work for it. Bids are being accepted for two project sites. Bidders may bid for work on one or both sites. If you are a successful bidder, you will need to enter into a contract acceptable to RMEF for the successfully bid work.

RMEF expects to commence work on this project as soon as a contractor is selected and contracts are in place and have all work completed before May 1, 2010.

Please follow the directions provided in the Project information Sheet to submit your bid for this project. Complete and send the following items: 1) Technical Project Bid Form and 2) Schedule of Bid Items detailing your bid for the project. The completed bid application should include: your bid cost figures, a Technical Proposal describing details and timing of your proposed plan and a resume describing your qualifications and capacity to complete this work. Please include a listing of your completed projects or work history which qualifies you for this work. Please include references and a statement of how you intend to utilize local workforces.

We will rate proposals received on a 100 point base with 30 percent for technical proposal, 20 percent for your quality of past work performed and work references, 30 percent on bid price and 20 percent on the utilization of local workforce. RMEF reserves the right to contact contractors for clarifications to their bids and proposals.



For those wishing to view the project area, a tour of the project site is set for November 12th 2009. Please e-mail Dave Torell and dtorell@rmef.org if you wish to participate in the tour, and he will provide you with directions.

The website above provides the following bid package materials: project map, schedule of bid items, project specifications and a technical project bid form, which you must complete, sign and return. Your bid package must be received in the Rocky Mountain Elk Foundation's Headquarters Office via hard copy or e-mail by close of business, 5 pm, on November 20, 2009. No fax bids will be accepted.

Email Bids to: erinzwiener@rmef.org by November 20, 2009 followed within three business days by one originally signed copy of the bid to:

Rocky Mountain Elk Foundation
Attn: Stewardship Service - Erin Zwiener
PO Box 8249
5705 Grant Creek Road
Missoula, MT 59808
(406)523-3444

Any questions on this bid package or project work should be directed to:
Dave Torell. (208)286-7689, dtorell@rmef.org .

Thank you for your interest and we look forward to receiving your bids on the [Owyhee Uplands](#) Stewardship Project: Upper Castle Creek – Year 1.

Dave Torell
Land Program Manager

Enclosures: Project Map
Project Information
Project Specifications
Technical Project Bid Form

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