



NATIONAL CONVENTION ART & MERCHANDISE DONATION FORM

(CHAPTER CREDIT REQUEST IS OPTIONAL)

Please credit the _____ Chapter for this donation. This credit will not transfer hard funds to that Chapter but will recognize that Chapter for providing the auction item to the national convention auction. All credits must be approved by the national office.

DONOR NAME: _____ RMEF MEMBER #: _____
BUSINESS NAME: _____ TAX ID/SSN#: _____
ADDRESS: _____ CITY: _____ STATE/PROVINCE: _____ ZIP: _____
TELEPHONE: (BUSINESS) _____ (HOME) _____ (FAX) _____
WEBSITE ADDRESS: _____ EMAIL: _____

ART

TYPE OF WORK: _____ TITLE OF WORK: _____
ITEM NUMBER and EDITION SIZE: _____ DIMENSIONS OF WORK: _____
(Enclose an artist profile on background, experience, awards, and non-returnable color photograph for promotional purposes)

RETAIL VALUE US Funds: _____

FIREARM

MODEL NAME: _____ CALIBER/GAUGE: _____ MODEL NUMBER: _____
SERIAL NUMBER: _____ BARREL LENGTH _____ STOCK: _____ GRADE of WOOD: _____
OTHER DETAILS: _____

(Enclose brochure, full description, promotional information, and non-returnable color photograph for promotional purposes)

RETAIL VALUE US Funds: _____

MISCELLANEOUS DONATION

ITEM: _____
COMPLETE DESCRIPTION: _____
(Use additional pages if needed for description. Enclose non-returnable color photograph with promotional information)

RETAIL VALUE US Funds: _____

Goods and/or services with an estimated fair market value of \$_____ were provided to the donor, in exchange for their donation. (i.e. travel expense, hotel cost, license reimbursement, etc.) If this is a split return donation, these costs will be deducted from the donor's split.

PLEASE CHECK ONE:

- This is a **FULL DONATION**. I understand the full-donation benefits listed on the reverse (or second page) of this agreement.
- This is a **SPLIT RETURN DONATION** and meets the qualifications listed on the reverse of this agreement. I understand that I will receive a percentage of the proceeds depending on the final auction price of the item:
 - \$1,000 - \$2,499 = 30%
 - \$2,500 - \$4,999 = 40%
 - \$5,000 or more = 50%
- Other agreement approved by Donations Committee: _____

Donated item(s) will be: **Delivered** to convention (Must include shipping box) **Shipped** to headquarters **Other**: _____

I fully understand and agree to all the terms, conditions, and policies on the reverse side of this form.

DONOR SIGNATURE: _____ Date: _____
(Please return both copies - a signed copy will be returned to you)

Donation Accepted By RMEF Representative. Signature: _____ Date: _____

**ROCKY MOUNTAIN ELK FOUNDATION
CONVENTION DONATION POLICY
ART AND MERCHANDISE**

1. **FULL DONATION:** The Rocky Mountain Elk Foundation will retain 100% of the proceeds from a donated item.
2. **SPLIT DONATION:** A donation is eligible for a split return if the **Fair Market Value** of the individual donation is **more than \$2,500**. The actual split return will be based on the final auction sale price as outlined below.
3. Donations with a FMV of \$5,000 or more must be accompanied with an **independent appraisal for tax purposes**. If an independent appraisal is not provided, RMEF reserves the right to determine the Fair Market Value.
4. A hunt donor must be an **approved RMEF Outfitter Member** in order to donate a big game hunt.
5. Please **carefully read the donor benefits and notes below** and contact the Donations Manager with any questions.

<u>BENEFITS</u> <i>Donations must be received in writing by September 15th to insure inclusion in all appropriate promotional publications.</i>	FULL DONATIONS (BASED ON FAIR-MARKET-VALUE)			SPLIT RETURN DONATIONS (BASED ON AUCTION PRICE)		
	LESS THAN \$1,000	\$1,000 TO \$2,499	\$2,500 OR MORE	\$1,000* TO \$2,499	\$2,500 TO \$4,999	\$5,000 OR MORE
Split Return of Auction Price Available to Donor (Per Donation)	NO	NO	NO	30% return	40% return	50% return
Donor Profile Publication	LISTING	FEATURE	FEATURE	FEATURE	FEATURE	FEATURE
Promotion at the national convention: Donor Ribbon and Donor ID card Auction Program Listing	YES	YES	YES	YES	YES	YES
RMEF Annual Supporting Membership	NO	YES	YES	NO	NO	NO
Exhibit Booth or Convention registration credit. (Credit is good for two years after donation is made.)	NO	NO	\$2,500-\$4,999 = \$450 \$5,000 or more = \$900	NO	NO	NO
Discount on <i>Bugle</i> magazine advertising. Discount applies to the first six issues of <i>Bugle</i> magazine following convention. Discounts for advertising are based on the final auction price of the donation.	NO	5%	\$2,500-\$4,999 = 15% \$5,000 or more = 30%	NO	NO	NO

***No split return will be given on those items whose final auction price does not reach in excess of \$1,000.**

NOTES:

- 1) The RMEF reserves the right to accept or decline donations and use donations at any Rocky Mountain Elk Foundation function.
- 2) All donations must be approved by the Donations Manager.
- 3) Any split return payment will be made to the donor within 4 - 6 weeks following the convention.
- 4) Donations become property of RMEF upon acceptance by RMEF.

Indemnification: The Rocky Mountain Elk Foundation (RMEF) is not responsible for the donated item or service. Donor agrees to defend, indemnify, and hold harmless the RMEF, its affiliates, officers, directors, agents, and employees from any and all claims, actions, damages, losses, liabilities, attorneys' fees, costs and expenses arising from or in any way related to the donated item or service.

effective 4/1/02