



RMEF Hunter & Outdoor Christmas Expo
RESERVE YOUR BOOTH ONLINE
Website Instructions

NEW EXHIBITORS

Step 1:

From the Exhibitor Login or Online Contract page - click on the link at the top of the page to create a new user and login.

LAS VEGAS CONVENTION CENTER ■ SOUTH HALLS - UPSTAIRS FROM COWBOY CHRISTMAS ■ DECEMBER 6 -15, 2018

HUNTER & OUTDOOR CHRISTMAS

Exhibitor Info Contact Us

Floorplan
Online Contract
Exhibitor Login

If you are NEW Exhibitor, please [click here](#) to create your login and access the online booth reservation page.
If you are an existing exhibitor, please login using the box below.

Log in today to:

- Reserve your Booth
- Update your eBooth profile to take full advantage of your online presence
- Verify your company contact information so attendees can connect with you
- Review your program guide listing for accuracy

For Exhibitors: Getting Started 1:36

For more tips, please visit the [FAQ](#).


.....
 Sign me in automatically **Login**

Forgot your password?
No worries. We can retrieve your password.

If you are NEW Exhibitor, please [click here](#) to create your login and access the online booth reservation page.

Step 2:

Complete the "Add Company" information and click "Submit".



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[Exhibitor Info](#) [Contact Us](#)

Floorplan

Online Contract

Exhibitor Login

Type in company info and click "Save". To return to the previous screen without saving, click "Cancel".

Add Company

Company Name*

Contact First Name*

Contact Last Name*

Company Contact Title*

Company Contact Email*

Address Line 1*

City*

State/Province *

Zip/Postal Code*

Country*

Phone

Fax

Email

URL

Step 3:

Save your company password in your records.

Click "Buy a booth?" to reserve your booth.

The screenshot shows a web interface for an exhibitor registration. At the top, it says 'Test Test Company Logout' and has social media icons for Facebook, Twitter, Email, and Print. The main header features the RMEF logo and the event title 'HUNTER & OUTDOOR CHRISTMAS' in large red letters, with the location 'LAS VEGAS CONVENTION CENTER - SOUTH HALLS - UPSTAIRS FROM COWBOY CHRISTMAS' and dates 'DECEMBER 6 - 15, 2018'. Below the header is a navigation bar with 'Exhibitor Info' and 'Contact Us'. On the left, there are links for 'Floorplan', 'Online Contract', and 'Exhibitor Login'. The main content area is a green box with the message: 'Thank you. Your company has been added. Your Password is 792HJF8. What would you like to do next?' followed by two bullet points: 'Buy a booth?' and 'View floor plan?'. At the bottom, it says 'Copyright 2014, a2z, Inc. All rights reserved.' and 'Powered by a2z'.

Step 4:

Verify your company info.

The screenshot shows a page titled 'Online Booth Contract'. Under the heading 'Company Info', there is a note: 'Click "Edit" to update if this information is incorrect.' Below this, the company details are listed: 'Test Test Company', '1234 ABC Street', 'Missoula, MT 59808', 'United States', '406-523-0235', and 'none@none.com'. A green 'Edit' button is located at the bottom right of the company information section.

Step 5:

Under Booth Choice click in the "Select Booth" field.

Booth Choice

Select the available booth(s) you would like to purchase.

Select Booth*

Click here to select your booth choices

Booth Area

Selected Booth Area

The floorplan will pop-up in a separate window.

Click on the booths you wish to reserve.

You may click on multiple 10x10 booths to create a larger booth space.

Click the Green submit button.

Floor Plan

Select your desired booth(s) on the floor plan below. To make a change, click in that choice field and then click "Reset".

Selected Booth(s): Booth Label Area Selected: (sq ft) 0

Max area allowed: (sq ft) 1999 Area reserved: (sq ft) 0
Click on a booth to populate the form and complete step 2.

Key: Sold Available Reserved Highlighted Booth

Step 6:

Type yes or no in the food sample field.

Tell us how you heard about the Hunter & Outdoor Christmas Expo.

Click yes or no if you will have vehicles in your booth.

Booth Choice

Select the available booth(s) you would like to purchase.

Select Booth*

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Booth Area

100

Please indicate whether you will have food samples in your booth

- Yes
- No

How did you hear about the RMEF Hunter & Outdoor Christmas Expo?

Another exhibitor

Please indicate whether you will have vehicles or other motorized equipment on display in your booth.*

- Yes
- No




Step 7:

If you wish to buy enhanced eBooth listing options from our website provider, a2z, click on the options.

Add-Ons

Select one of the packages to enhance your online visibility. [Click here](#) for more details or call Ashish Jain @443-393-2441 for questions related to packages.

PACKAGE HIGHLIGHTS

WEBSITE	BASIC	SILVER	GOLD
ONLINE OUTREACH	X	2X	6X
PRIORITY PLACEMENT - TOP of the exhibitor list & search results			X
VIDEO - Let potential buyers see and hear your company's message			2
COMPANY LOGO - Place your logo on booth hovers and online profile			X
PRODUCTS, PRESS RELEASES & SHOW SPECIALS LISTINGS (with colored images)		UNLIMITED	UNLIMITED
 BADGE - Icon next to your name in exhibitor list, floorplan and online profile			
PRODUCT CATEGORIES - Select the one for buyers to find you easily	5	10	12
ONLINE PROFILE (characters) - Add relevant company information	1000	1000	2000

Enhanced eBooth Listing Options

- Basic (Included)
- Silver Listing - **\$395 - 2X the visibility**
- Gold Listing - **\$795 - 6X the visibility**
- Silver Listing + **Premium Placement** on the TOP of exhibitor list and search results + **2 Videos + Company Logo**

Online Promotion Options

- Floor Plan Banner Ad (\$295) - **Sample**
- Event Map Logo (\$495) - **Sample**
- for booths 20x20 or larger

Video

[Select One] ▼

Step 10:

Before you complete the online contract, download the booth payment form and save it to your computer. You will need to email or fax that to hunterchristmas@rmef.org or 406-523-4550. The system does not automatically save or send the booth payment. You will need to do that manually.

Contract Info

Before you complete the contract below, please [CLICK HERE](#) to download the BOOTH PAYMENT FORM. A 50% deposit is due to finalize your selection. Please e-mail the completed form to hunterchristmas@rmef.org, fax it to 406-523-4550.

The person responsible for and authorized to sign this application is:

First Name*	<input type="text" value="First Name"/>
Last Name*	<input type="text" value="Last Name"/>
Job Title*	<input type="text" value="Title"/>

Step 11:

Complete the name and job title fields on the contract. Scroll through and read the contract terms. At the bottom, click “I agree with terms and conditions” and hit the green submit button.


19. APPLICATION AND BOOTH DENIAL: RMEF reserves the right to not accept any application for any reason, and to refuse booth space to anyone who does not support RMEF or attempts to undermine RMEF’s mission, policies, objectives, or activities. If RMEF refuses booth space or is liable to Exhibitor for any costs or damages, the Exhibitor’s sole remedy will be a return of any rents paid.

I agree with terms and conditions.

Step 12:

Once the process is complete you will see the confirmation screen. Show Management will review your booth reservation request and send you final confirmation on acceptance or rejection into the expo via email.

Test Test Company Logout f t e p



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- FAQ

Your boothspace has been reserved for you successfully. You will receive an email shortly.

This page is confirmation of booth reservation.
Print this page for your records.

Thank you. Booth(s) has been reserved successfully.

Company Name: Test Test Company
Reserved Booth Number(s): 232
Reserved Booth(s) Area: 100
Submitted: 4/20/2018 12:24:12 PM

We will process your booth reservation request and confirm the acceptance of the same within 5 working days. If you need any further information then please contact the Show Manager.

[Click here to Print](#)

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